

Job Posting
Project Manager
GDUCI

The Greater Dayton Union Co-op Initiative (GDUCI) is a non-profit organization committed to building economic power from the ground in Dayton, Ohio by developing a network of worker-owned businesses that create good jobs and foster ownership culture. GDUCI helps launch worker-owned businesses by supporting feasibility and business planning, connecting with communities and stakeholders, creating financial and governance models, and assisting in capitalization strategies.

GDUCI is currently seeking a full-time Project Manager to support the non-profit as it evaluates leads and develops new worker-owned social impact businesses, and develops relationships with other advocacy and justice organizations.

The responsibilities of the Project Manager will be as follows:

- Seek opportunities for conversion or start-up projects by meeting with key community groups and individuals, as well as by studying domestic and national cooperative and social entrepreneurship models.
- Evaluate and report on incoming cooperative ideas and facilitate feasibility research if appropriate.
- Lead or facilitate business planning process for cooperative projects with support from executive director and external partners such as universities and consultants.
- Establish and maintain relationships with local and national stakeholders, including local government, industry leaders, labor, community, academia, and other worker-ownership initiatives and organizations.
- Create materials and reports as necessary in support of initiative.
- Support Executive Director in identifying and securing funding through grants, private giving, government and other financial institutions.
- Represent GDUCI publicly and at coalition meetings where assigned

A successful Project Manager will have the following key skills:

- Outstanding written and verbal communication, including public speaking and meeting facilitation;
- Demonstrated organizational skills and ability to create transparent and systematic workflows;
- Deep commitment to racial and economic justice, including the ability to build relationships with stakeholders across race, class, gender, age, ability, gender identity, party, and faith lines;
- Willing to commit energy, heart and irregular hours, including strong self-motivation and personal accountability;
- Eagerness to learn, flexibility and humor.

- GDUCI is open to candidates with a range of experience level, but in general 1-5 years experience with a relevant 4-year degree or 5-10 years relevant experience. Entry level position possible for the right fit. Pay will be commensurate with experience.

A candidate with some or all of the following background and skills will be strongly preferred:

- Accounting, finance, business and/or marketing background, certification or training;
- Community or labor organizing experience;
- Fundraising/development;
- Event planning;
- Volunteer management.

Salary commensurate with experience, some benefits offered. Accepting Applications 7/20/17 until filled.

To apply, please submit cover letter, resume, 3 professional references and work sample to lelamayrk@gmail.com. A work sample could include a written report, campaign plan, marketing materials, memorandum, business plan, academic paper, publication, or an excerpt of any of the foregoing. If you have questions about the work sample requirement, please feel free to email lelamayrk@gmail.com.

GDUCI is an Equal Opportunity Employer and places a high value on diversity in our workplace, including diversity in race, ethnicity, gender, sexual orientation, age, and physical ability. We strive to create an environment welcoming to all individuals. People of color, women, those with disabilities, LGBT and gender nonconforming applicants encouraged to apply.